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2017-2018

The Chatterton PTA is forming PTA committees for the **2017-2018 school year**. Are you interested in helping out at the Book Fair or Holiday Boutique? Do you want to help serve lunches? Are you crafty, good with numbers or do you just enjoy the excitement on your child's face when they see you up at school? **If you answered YES, then CHATTERTON PTA NEEDS YOU!!**

Below you will find a list of the committees with an explanation of each. Please place a check mark next to the committee(s) on which you would like to volunteer. If you would like to chair a committee, please place a letter "C" next to the committee name.

The success of the PTA committees depends solely upon its volunteers. We would like everyone to be involved and welcome any amount of time you can spare. **If there is no chairperson for a committee, that committee will not exist.** Please return the completed form to school by **September 11, 2017**. If you have any questions about the committees, you can call or e-mail me. Thank you and don't miss out on the opportunity to make a difference in the lives of our children.

Michelle Kraus (516)-242-3770 or email shel28k@aol.com
Executive VP/Committees

CHATTERTON SCHOOL PTA COMMITTEES

ART SHOW - Set-up and take down the children's artwork for the May art show.

AUNTIE ANNE'S PRETZELS - Help distribute hot pretzels at lunch time once or twice a year.

BOOK FAIR - Two-day event during PARP. Volunteers needed to set-up, help children make selections, collect money, and break down the fair.

****BOX TOPS FOR EDUCATION** - Help to collect and sort the box tops.

****CHARACTER EDUCATION** - Liaison between the district and our school. Present feedback to parents and students. Must attend district character education meetings.

CLOTHING SALES - Help distribute orders from the fall and spring sales.

CULTURAL ARTS ASSISTANT - Assist the Cultural Arts chairperson with various events throughout the year.

EDUCATIONAL SUPPORT COMMITTEE - The "ESC" will be a committee of parents supporting all students with a focus on students with special needs. Additional fundraisers may take place through this committee which is now a new sub-committee of PTA.

FAMILY FUN - Plan and assist in family fun events such as movie nights, spaghetti night and sweetheart social.

FRIDAY LUNCH - Help serve lunch during all lunch periods on a rotating basis. The chairperson is responsible for getting volunteers to assist.

****GARDENING** - Tend to gardens on Chatterton property.

GIFT WRAP/YANKEE CANDLE - Help distribute orders from the September sale.

HEALTH AND SAFETY - Act as a representative on this committee concerning children's health and safety. Attends meetings at district offices throughout the school year.

HOLIDAY BOUTIQUE - Help children budget and choose appropriate gifts during our 2-day sale held during school hours in early December.

HOSPITALITY - Supply and set-up baked goods and refreshments for various functions (PTA meetings, Cultural Arts events etc.).

ICE CREAM FRIDAY - Sell ice cream at lunch periods on a rotating basis. The chairperson orders the ice cream and gets volunteers to assist.

KINDERGARTEN ART SQUAD - Parents meet two times a month and assist the kindergarten teachers with special art projects, such as cut outs, holiday decorations and poster boards, birthday crowns etc.

LUNCH COORDINATOR – Responsibilities include contracting with vendors, liaison between lunch chairs and vendors, and updating the menus and maintaining the Orderlunches.com website.

MONDAY LUNCH - Help serve lunch during all lunch periods on a rotating basis. The chairperson is responsible for getting volunteers to assist.

****ONLINE LUNCH DIRECTOR** - Work with lunch coordinator. Is responsible for updating, managing and distributing all monthly lunch reports and delivering them to the vendors and school. **(This position can be managed mostly from home computer).**

PARP - assist administration and staff to organize fun activities to foster the love of reading

PEACE & FRIENDSHIP DAY - Organize, chaperone, and manage DJ, games, rides, face-painting etc., in June.

PHOTOGRAPHY - Take pictures for school activities on an as needed basis and print and post the pictures on the photo board next to the main office.

PLANT SALE - One-day sale before Mothers' Day. Help set up, clean up and sell plants to the children.

PRE-K -Help supervise children during Pre-K program in the spring.

REFLECTIONS - Chairperson needs to promote the National PTA Cultural Arts competition, starting in November and concluding in February. Must arrange for promotion, judges and displays of items submitted.

SCHOOL PICTURES - Assist photographers and teachers on school picture days in the fall. Chairperson distributes and collects orders forms and payment.

SCHOOL SUPPLIES - Take orders and help distribute supply packages at the end of the school year.

SEASONAL DECORATING - Help in all phases of decorating Chatterton's hall and front doors seasonally.

SIXTH GRADE COMMITTEE - Help with various sixth grade activities. Sub-committees will be formed for yearbook, dance, picnic etc.

SNACK CART COORDINATOR - Chairperson will be responsible for making sure the snack cart items are in stock. (Those items can be purchased at BJ's or Costco).

****SPAGHETTI DINNER** - Assist at an evening event in the fall with set up/clean up/raffles.

****SPORTS NIGHT** - Run parent/child athletic events on two nights during the school year.

****SPRING FLING/NIGHT AT THE RACES** - Plan and coordinate this fundraising night, which includes gaming, raffles, refreshments for this PTA fundraiser.

STAFF APPRECIATION DAY - Luncheon given for the staff by PTA. Chairperson(s) coordinate food, pick theme for the day. Volunteers needed to shop, cook and serve.

STOP & SHOP A+ REWARDS COORD. - Organize this PTA fundraiser. Responsible for registering the school, distributing enrollment information to parents, and collecting earnings.

SWEETHEART SOCIAL – Plan and coordinate school dance in February or assist chairperson.

THURSDAY LUNCH - Help serve lunch during all lunch periods on a rotating basis. The chairperson is responsible for getting volunteers to assist.

TUESDAY LUNCH - Help serve lunch during all lunch periods on a rotating basis. The chairperson is responsible for getting volunteers to assist.

UNITED SKATES FUNDRAISER – Coordinate and promote fundraiser.

****VOLUNTEER COORDINATOR** – Coordinate community volunteers who come into the classrooms and assist the teachers and help with the children.

WALKERS CLUB - Supervise and keep track of the distance walked by the children once a week on a rotating basis in the spring.

****WATER/SNACK COMMITTEE** - Sell water and snacks during events such as sports night.

****WEBSITE** – Coordinate and keep website up to date

WEDNESDAY LUNCH- Help serve lunch during all lunch periods on a rotating basis. The chairperson is responsible for getting volunteers to assist.

WELLNESS COUNCIL LIAISON - Liaison between PTA and Wellness Council. You will attend Wellness Council meetings and report at our PTA meetings.

**** GREAT FOR WORKING PARENTS WHO WANT TO STAY INVOLVED**